

WARSAW UNIVERSITY OF TECHNOLOGY

WUT Chancellor's Regulation No. 6/2020

of 28 May 2020

on the organisation of work of the central administration of the Warsaw University of Technology from 30 May 2020.

Under §24 sections 1 and 6, and section 11 item 5 of “The rules and regulations governing the organisation of the Warsaw University of Technology”, constituting an appendix to WUT Rector's Regulation No. 92/2019 of 4 December 2019 and pursuant to WUT Rector's Regulation No. 33/2020 of 26 May 2020 on the principles and timetable of activities connected with partial restoration of the operations at WUT, it is resolved as follows:

§1

1. From 30 May 2020 employees of the central administration in organisational units reporting to the Chancellor work in the office and, in exceptional circumstances, from home.
2. Managers of organisational units of central administration reporting to the Chancellor are obliged to organise work in subordinate units with particular consideration given to the regulations of §9 and §10 of WUT Rector's Regulation No. 33/2020, including ensuring suitable conditions in the workplace, as specified in the Regulation, so that the unit may perform its tasks smoothly and continuously, and without any disturbance.

§2

1. Every week managers of units mentioned in §1 section 2 shall email lists of employees in their units who will work remotely to the Chancellor's secretary.
2. Managers of units shall specify the time when their employees will perform their duties (6 hours).

§3

The regulation enters into force on 30 May 2020.

CHANCELLOR

Krzysztof Dziejczak, PhD

Approved with regard to the formal and legal requirements by
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